



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Govt. Mahakoshal Arts & Commerce Autonomous College, Jabalpur, MP
• Name of the Head of the institution		Dr. A. C. Tiwari
• Designation		Principal Incharge
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		0761-2678195
• Alternate phone No.		0761-4084172
• Mobile No. (Principal)		9826122347
• Registered e-mail ID (Principal)		govmacc1836@gmail.com
• Address		South Civil Lines, Pachpedi
• City/Town		Jabalpur
• State/UT		Madhya Pradesh
• Pin Code		482001
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)		30/08/1988
• Type of Institution		Co-education
• Location		Urban

• Financial Status	UGC 2f and 12(B)									
• Name of the IQAC Co-ordinator/Director	Dr. Abha Pandey									
• Phone No.	0761-2678195									
• Mobile No:	9424312221									
• IQAC e-mail ID	iqacmaccjbp1836@gmail.com									
3.Website address (Web link of the AQAR (Previous Academic Year)	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/AQAR_2022-2023%20-%20Copy%201.pdf									
4.Was the Academic Calendar prepared for that year?	Yes									
• if yes, whether it is uploaded in the Institutional website Web link:	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Academic%20Calendar_2023-2024.pdf									
5.Accreditation Details										
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to					
Cycle 1	B++	82.10	2004	30/06/2004	30/06/2009					
Cycle 2	B	2.76	2012	05/06/2012	05/06/2017					
Cycle 3	B	2.81	2019	19/09/2019	19/09/2024					
6.Date of Establishment of IQAC	01/08/2004									
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?										

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Govt. Mahakoshal Arts & Commerce Autonomous College, Jabalpur, M.P.	E-Library	World Bank	16/01/2023	288660
Govt. Mahakoshal Arts & Commerce Autonomous College, Jabalpur, M.P.	Incubation Center Furniture	World Bank	16/01/2023	146991
Govt. Mahakoshal Arts & Commerce Autonomous College, Jabalpur, M.P.	Incubation Center Equipment	World Bank	16/01/2023	349987

8. Provide details regarding the composition of the IQAC:

Upload the latest notification regarding the composition of the IQAC by the HEI	View File	
9.No. of IQAC meetings held during the year	02	
Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
If yes, mention the amount		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Induction program		
Skill Enhancement activities		
Promotion of physical fitness activities, Yoga and meditation		
Generation of environmental awareness, women empowerment, Cyber security		
Webinars, Training Program, Health and Hygiene, Celebration of Commemorative Days		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
Introduction of New courses	Fundamentals of Stenography, Data Processing Software, Communicative English (OE), Urdu Zaban aur Mukhtalif Asnaf (OE), Applied Philosophy of Shri Ramcharit Manas (OE).
Value added courses	The training program for disabled students: Art and craft, soft skills, environment education, yoga and meditation, entrepreneurship development, women empowerment, English language and communication skills, personality development and character building, digital awareness and cyber security, an introduction to physical education, physical education for healthful living, sports sciences and organization in physical education, and yoga training.
Feedback form stakeholders	Feedback from students, teachers, alumni, and employers was systematically collected, analyzed, and utilized to drive quality enhancement initiatives.
Enhancing research paper publication	17 research papers in journals and two books published by faculty members.
Extension and outreach program	NSS(Van Mahotsav, Independence Day, National NSS Day, Gandhi Jayanti, Traffic Control Training ,Environmental Awareness Month, World, AIDS Day, Voter Awareness, Environment Day, NSS State Camp, NSS National Camp) ,Red Cross(Health Checkup) and NCC (All India Thal Sanik Camp , New Delhi, Swach Bhart Abhiyan, Thalassemia Awareness

	Programme, Blood Donation Camp, Tree Plantation, Meri Matti Mera Desh, Drug Addiction awareness, Tricolor in every house, Blood Donation Camp, Swach Bhart Hetu shrmdan, National Women Day, Voter Awareness, Lecture on thalassemia, MP Lok Sabha election awareness)activities				
Skill Enhancement activities	Pre-Competitive Exam Preparation Training", Art and Craft Training, Yoga, Soft skill, Personality Development , Communication Skill				
Webinar	Webinar on E-Library Management and Utilization, Webinar on Physical Education and Health organized				
Regular meeting of IQAC	Conducted two meetings during the year				
Green Audit	Conducted green audit to assess and enhance its environmental sustainability, green practices, focusing on energy efficiency, waste management, water conservation, and overall ecological impact.				
ISO and NIRF certification	certificate on 08/5/2024, ISO 9001:2015, NIRF data submitted				
13.Was the AQAR placed before the statutory body?	No				
Name of the statutory body					
<table border="1"> <tr> <td>Name of the statutory body</td><td>Date of meeting(s)</td></tr> <tr> <td>Head of the Institution, Janbhagidari samiti</td><td>24/10/2024</td></tr> </table>		Name of the statutory body	Date of meeting(s)	Head of the Institution, Janbhagidari samiti	24/10/2024
Name of the statutory body	Date of meeting(s)				
Head of the Institution, Janbhagidari samiti	24/10/2024				
14.Was the institutional data submitted to	Yes				

AISHE ?	
Year	
Year	Date of Submission
2023-2024	27/12/2024
15.Multidisciplinary / interdisciplinary	
The institution is a multidisciplinary college running various streams: BA, BCom and BBA courses at undergraduate level and Arts and Commerce Courses at postgraduate level. NEP 2020 was adopted in 2021-22 by the state of MP, following the guidelines provided by the Higher Education Department of the state the institution has incorporated 11 courses in B A: English, Economics, Geography, Hindi, History, Political Science, Philosophy, Psychology, Sanskrit and Urdu as Major, Minor and Elective subjects, along with Physical Education, NCC, Communicative English, Ramcharitmanas, Shrimad Bhagvadgita, and Urdu Jaban as Open Elective and Office Management, Computer Application, and Personality Development as Vocational Subjects. Under the Foundation Course students study English, Hindi language, Environment awareness, Entrepreneurship Awareness, Yoga and Meditation, Personality Development, and Character building. Apart from U.G. programs Post Graduate Programs offer Commerce and English. Economics, Geography, Hindi, History, Political Science, Psychology and Sociology, and Urdu. Thus, following this pattern of curriculum, the institution aims at attaining holistic and multidisciplinary education of its students to enable them to join the mainstream socio-economic groups after the theory passes out.	
16.Academic bank of credits (ABC):	
NEP-2020 has mandated Academic Bank of Credits for students to facilitate the academic mobility of students with the freedom to study in any higher education institutions within the country with his/her credit transfer mechanism permitting entry from one course to another. All college students are registered with ABC. Academic Bank of Credits deposits credits awarded by registered institutions into students' accounts. These credits can be shared from one institution to another not directly from the students. Such a bank of credits allows multiple entry and exit for students. This stores students' credits for seven years. This practice provides transparency and a flexible approach to curriculum design and development. A student can accumulate credits in order to obtain qualifications, as required by the degree. Credits are awarded to	

the students after they complete the course/degree.

17.Skill development:

The college has Swami Vivekanand career guidance cell. Under the umbrella of this cell various short-term courses for preparation of competitive examinations as well as soft skills like spoken English, preparation of resume/ C.V. are conducted. Skills are an essential component of advanced educational programs. Inculcating skills in students is the need of the hour. To impart skill-oriented education the institution leaves no stone unturned. Experts from industry and academia are called from time to time to train the students for pre-competitive exam training, art and craft training for disabled students, soft-skill training. In pursuance of the syllabus at U.G. and P.G. each student is engaged in either internship/ project /apprenticeship in different spheres such as banking, Insurance, retailing, teaching, DTP, etc. Some students also are engaged in community engagement for which valuation is done by external experts. Students are also encouraged to attend online training courses. A number of lecture series, workshops, seminars are conducted for enhancement of various skills in the students. Visits to industries, factories etc. are incorporated in the curriculum of Economics and Commerce and educational tours are conducted by department of Geography History, to provide first-hand knowledge to the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Sanskrit: Vedas, Sanskrit Grammar, and Language Efficiency, Aarsh Kavya and Loukik Kavya, VED , Darshan and Vyakaran, Mahakavya and Natak, Geeta Darshan, Vyakaran and Bhasha vigayan ,Kavya , Chhand and Alnakar, Hindi- History of Hindi Sahitya, Old and medeval poetry, Indian and western poetry, Hindi novel and Stories etc. (Link of the website for syllabus of Hindi literature of all graduate and post graduate programmes- English: Abhigyan Shakuntalam by Kalidas, Sunderkand by Tulsidas, Savitri by Aurobindo. Philosophy: Yoga Darshan, Indian ethics, Indian Logic. Indian Philosophy Besides this Ramcharitmanas and philosophy of shrimadbhagvatgita is taught as elective subject. Syllabi of History and Sociology also include knowledge of Indian Knowledge System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution displays the programme outcome and the courseoutcome at its website. apart from this all teachers and the students are acquainted with program outcome, prgrame specificoutcome and course

outcome of their subject and papers concerned. In order to make students aware of program outcome and course outcome is also displayed in the classroom of the departments. In the next stage as the lesson and the papers are completed by the concerned teacher, assesment of the outcome is sought to be conducted through various modes of CCE like Objective type test, Group discussion, assignments, presentation of the topic etc. Provision for expert lectures by eminent speakers from various renowned sectors of the society are also made. Workshops and Seminars form an integral part of the curriculum. On spot training programs online as well as offline are arranged for better understanding of the topic. Internships/Projects, field work are arranged. The institution also makes arrangements for educational tours to cultural heritage sites, industries for providing first-hand knowledge to the students.

20.Distance education/online education:

The institution has a well-developed infrastructure. It has got two computer labs with smart class rooms and rooms with lecture capturing system to attend and interact in virtual classes conducted from Bhopal. Whatsapp groups are formed for conveying information/teaching materials, links for registering in different online classes are also provided to the staff as well as students. In order to broaden their knowledge, increase their understanding, and enhance their skills, students are encouraged to enroll in courses provided by online portals like Swayam and others. The institution has strengthened the ICT-enabled teaching-learning process in order to facilitate blended (both online and offline) learning. Online skill development certificate courses are also carried out. Teachers and students are encouraged to pursue online courses to enrich themselves. The Institute is a study center for Bhoj University following two UG (B.A. & B.Com. E-content is also provided by the teachers to the students which makes learning more interesting. B.A., B.Com., B.B.A., M.Com. M.A. in Political Science, History Geography, Hindi, English, and Sociology.

Extended Profile

1.Programme

1.1 13

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student2.1 **4906**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **1541**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **4906**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic3.1 **292**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **50**

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 **13**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 **4906**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **1541**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **4906**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 **292**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	50
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	50
Number of sanctioned posts for the year:	

4. Institution

4.1	1742
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	27
Total number of Classrooms and Seminar halls	
4.3	82
Total number of computers on campus for academic purposes	
4.4	11.26
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution offers BA, BCom and BBA courses, MA and MCom. NEP 2020 was adopted in 2021-22 by the state of MP, following the guidelines provided by the Higher Education Department, the institution has incorporated 11 courses in B A: English, Economics, Geography, Hindi, History, Political Science, Philosophy, Psychology, Sanskrit and Urdu as Major, Minor and Elective subjects. Physical Education, NCC, Communicative English,

Ramcharitmanas, Shrimad Bhagavad Gita, and Urdu Jaban as Open Electives. Office Management, Computer Application, and Personality Development are offered as Vocational Subjects. Under the Foundation Course students study English, Hindi language, Environment awareness, Entrepreneurship Awareness, Yoga and Meditation, Personality Development, and Character building. Post Graduate Programs in 10 subjects are also offered. The institution adopts the curriculum designed by the Central Board of Studies of the Department of Higher Education, Government of M.P. Bhopal. The Board of Studies updates, revises, and approves this curriculum, keeping in mind the local, national, regional, and global developmental needs. The institution executes the curriculum, highlighting the Programme Outcomes (POs) and Course Outcomes (COs), which are stated after consulting and meetings with faculty members for each program. Mapping and attainment of COs, PSOs, and COs are integral part of curricular development.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/POs%20and%20COs.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

13

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

33

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

05

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

13

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution integrates cross-cutting issues into the

curriculum. Human values, ethics, and moral values are included in the foundation course at the UG level as a compulsory paper is taught in the first year. It forms an important part for character building, develops a humanitarian attitude toward life. English, Hindi, Sanskrit, and Urdu Literature courses at UG and PG levels are based on human values, and also address current cross-cutting issues such as gender concerns and environmental issues. Feminism deals with gender issues, Eco Criticism makes students aware of the environmental hazards.

Environmental Awareness sensitizes the students about the adverse impact of degradation of the environment. Geography also includes the study of the environment and its conservation.

Professional ethics, Business ethics, and Social ethics are aspects are included in courses of Economics, Commerce, and Sociology. Human values taught in subjects like Management Concepts, Business Organization, and Business Ethics promote trust, respect, honesty, dignity and courtesy toward society. Computer Awareness course caters to the demand of digital literacy of the students. Implementation of NEP has emphasized environment, Sustainability, Human Values, and Professional ethics.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

14

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2739

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**4374**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Feedback%20form%20result_2023-2024.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Feedback%20form%20result_2023-2024.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2615

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1742

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

At the beginning of each academic session an Induction program is conducted where students are informed about the ancient heritage of the college, pattern of examination, scholarships and different co curricular activities in the institution like NCC, NSS, sports, cultural, career guidance, literary etc.

Zero classes and bridge courses are organized for all the first year students at both U.G. & P.G. levels in July for a fortnight.

The purpose of these classes is to acquaint them with the subjects offered, their relevance and the future prospects.

The Teacher guardian committee is formed at the beginning of each academic year. On the basis of student-teacher ratio, students are allotted. Special programs especially for advanced learners and slow learners have yielded fruitful results.

Remedial lectures, and extra classes are organized on regular basis for the students of the weaker section of the society and for the slow learners. Under NEP Field Projects, Community engagement, apprenticeship internship for first year students also help them to know about their job prospects and career.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Policy%20for%20Slow%20and%20Advanced%20Learners.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2023	4906	50

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Learning at college has always been student centric. The students participate in various academic and co curricular activities within and outside the college.

All UG and PG students undertake projects and internships. Undergraduate students opt for open elective subjects and

vocational subjects for holistic development. Under NEP Field Projects, Community engagement, apprenticeship, internship for Undergraduate students are based on experiential learning.

Educational/Industrial/ Study tours help in understanding the theoretical part in the syllabus in a better way.

Talks/guest lectures by experts are organized in every session. Departmental curricular activities: Workshops and seminars are organized to participate and interact in an organized manner. The parent-teacher scheme is also a student centric measure. The teachers as counselors guide the students to overcome their academic problems during the meets organized periodically in the institute. Even the parents are involved in discussing issues related to students.

Internal evaluation: Continuous Comprehensive Evaluation (CCE) for semester courses, Under NEP, B.A, B.com. B.B.A First Year have three unit tests and one Assignment.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Institutional%20Students%20Centric%20Methods.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The teachers make use of ICT tools to enrich their teaching process. For effective teaching Youtube Channels, notes and relevant subject matter is made available through Whatsapp Groups and E-Mail. Some faculty members have also created blogs and Google Classroom to supply students with study material. Students are encouraged to use Infolibnet and Delnet available sources from the E-library. Department of Higher Education has already launched an open platform for online learning like SWAYAM, EGPPathshala and IGNOU where a lot of e-content is available in all the subjects. The teachers continuously train and encourage their students to learn through these platforms. Teaching learning process is made more effective through PowerPoint presentations, individualized

instructions, e- notes etc.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Geotagged%20photos%20of%20ICT%20Enabled%20rooms%20available.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues**2.3.3.1 - Number of mentors****50**

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is prepared by the Department of Higher Education, Madhya Pradesh Bhopal is followed by the college. Attempts are made for strict compliance to the academic calendar. Pre admission activities start much before the beginning of academic session. Visits to nearby schools, college chalo abhiyan, and counseling for subject choice begins much before admissions begin. Information of courses and sanctioned seats is uploaded on the admission portal. A general time-table is prepared by the time-table committee and is circulated in all the departments. Syllabi of all subjects are updated and planned of execution and implementation of prepared in the meeting of Board of Studies of each department. ClO's mentioned in the NEP syllabus are also discussed and followed in the Academic Session. Exam time table and preparation leave is declared by the Exam cell. Examination is strictly conducted in accordance with the academic calendar. Various extra-curricular activities NCC, NSS, youth festival, literary and cultural departmental activities, celebration of important days (Independence Day, Republic Day, Gandhi Jayanti etc) are organized as per the general directions. Swami Vivekanand

Career counseling cell conduct activities directed and funded by DHE, Bhopal. District level career fair is organized every year.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

50

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

46

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

453

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

49 days

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

22

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT has a very vital role in examination process and procedures. Tools of information technology are utilized for most of the activities associated with the conduct of examinations, evaluation and declaration of results.

The examination system is fully automated, students registration and processing result is done through examination management system. Facility of SMS for students is also made available.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/IT%20Policy.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

PO's, PSO's and CO's for PG programs offered by the institution are: Stated by the members of the Departments. Discussed in their respective Board of Studies meetings every year at the beginning of the session. Updated in the meeting The Board of Studies comprising of the Chairperson, members of the Department, external expert members, industrialist and alumni.

Approved by the Academic Council Uploaded on the college website. CLO's are mentioned in UG courses under NEP.

Hard copies of PO's PSO's and CO's are available in each Department.

The learning outcomes are communicated to the students in their respective classes.

The College offers 3 undergraduate and 10 postgraduate programs.

Program outcomes of Undergraduate courses are follows

BA in 11 subjects (63 combinations. Foundation course is taught to all undergraduate students as compulsory paper. It includes -Hindi language and Value Education, English Language and Cultural Heritage, Entrepreneur skill Development, Environment Awareness and Computer Awareness). Under NEP Yoga, and meditation, Woman Empowerment, Personality Development and Character Development has been added in foundation course.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/POs%20and%20COs.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Board of Studies of Departments organizes regular meetings in the beginning of the session. The committee reviews the course prepared by the Central Board of Studies and updates it according to the national and local needs. External experts discuss and approve them.

Innovative teaching methods for implementation of the courses are discussed and various curricular activities are planned for attainment of the learning outcomes and overall development of the students. Measures to develop life skill and employability skills are planned.

Techniques of assessment of outcomes through internal evaluation are discussed.

Feedback taken from students on the performance of teachers, from parents, teachers and alumni on all aspects of college is analyzed. Based on the suggestions plans for improvement are made.

The result committee discusses the analysis of result prepared by the exam cell.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Policy%20for%20Attainment%20of%20Programme%20Outcomes.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by

Institution	
1270	
File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Examination%20Result%20Analysis%20Report_2023-2024.pdf
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink	
https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Students%20Satisfaction%20Survey_2023-2024.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Promotion of Research and Facilities	
3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented	
The college is adhered to promote research among faculties of all departments and students. Research strengthens the foundation of knowledge which helps in the future development of students, faculties and institution. Research Policy should encourage research of academic, practical and social relevance. It must enable the stakeholders to face and effectively respond to the future challenges. Objectives: 1. To promote culture of research among faculties and students. 2. To encourage and facilitate the publication of research work in reputed National and International journals and also promote presentation of research through conferences, workshops and seminars.	

3. To promote interdisciplinary research in order to explore different academic domains for the benefit of society.

4. To establish MoU with national research organizations to expand the scope of research and opportunities of sharing knowledge and infrastructure.

5. To facilitate research by providing professional guidance, technical and financial support.

6. To strengthen the strategic, technical and operational planning capacity of college.

7. To have better control and budgeting of research activities of college.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/RESEARCH%20POLICY.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

16

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college aims to create and support a research culture among its teachers, staff and students and leverage it for enriching and enhancing the professional competence of the faculty members; for developing and promoting scientific temper and research aptitudes of all learners. The college facilitates and encourages participation in research and related activities by striving to

provide library facilities including e-library. RUSA serves to be the main source of finance and development of college.

Research is the 'backbone' of any higher educational set-up. The faculties of the college written chapters in books guided research scholars, and published research papers.

FDP was organized in 2021.

There are four research center in the department Geography, Commerce, Economic, Hindi.

There are 46 full time teachers with Ph.D. 28 scholars have registered for Ph.D. under 16 Ph.D. guides. There are four scholars as Junior Research Fellows one, In the present scenario the IT structure is also regularly maintained and better facilities for internet and other e-learning platforms are provided It has an established code of conduct for research scholars.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Institutional%20Eco system%20for%20innovations%20and%20creation%20and%20transfer%20of%20knowledge.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

03

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the

A. All of the above

**following: Research Advisory Committee
Ethics Committee Inclusion of Research
Ethics in the research methodology course
work Plagiarism check through
authenticated software**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

10

File Description	Documents
URL to the research page on HEI website	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/RESEARCH%20POLICY.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

15

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during

the year

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

To foster multi fold potentials in its students the college organizes various academic, cultural and extracurricular activities like NCC, NSS, Red Cross society etc. Programs like Plantation in Susasan Day, Yoga Program and Cycle Race, Pulse Polio Vaccination Program, Drug De- addiction Program, Prohibition of Alcohol Program, 7 Days Special Camp. During the Seven day camps, the volunteers also inform the villager about the welfare schemes of the government and guide them to get the benefit of these schemes.

The activities carried out by the NSS volunteers have spread

awareness amongst the neighbouring communities. A remarkable positive change is perceptible in the lives of the villagers due to the extension activities carried out by the students and staff of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Report%20of%20Extension%20Activities 2023-2024.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

03

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

28

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

530

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

25

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

03

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college campus is spread over a total area of 61 acres. The main building has 50 rooms including a library, 2 Computer labs with 30 Computers each, Language lab with 30 computers, Geography and Psychology lab, a class room for virtual lectures, a well-equipped auditorium, museum and sprawling gardens. There are independent departments of Commerce, Sociology, Political Science,

Economics, English, Sanskrit, Psychology, and Hindi. Each department has a computer ,projecter and library of its own which caters to post graduate students. A new building is being constructed adjacent to the added main buidling.

The college also has residential quarters for teaching and office staff.

The college auditorium is equipped with projector and display screen ,It has a seating capacity of 1000 with green room.

The College library containing more than 70,000 volumes including Text Books ,Reference Books, Periodicals , General Books ,Braille Books and a collection of rare books. INFLIBNET N-LIST provides access to more than 199500 e-books and 11,000 e-Journals. The college has also invested in linking with DELNET. The library also has a photo copier,Digital resource of 16 computers for all users to access e-resources. Newspapers, Journals and Magazines are subscribed. Computerized catalogue (partial) . The library is well-lit with adequate reading room space.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Geotagged%20photos%20of%20Teaching-Learning%20Facilities%20available.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has elaborate infrastructure for games and sports. The facility is open to students and teaching as well as non-teaching employees. There is a provision for basketball, table-tennis, badminton, cricket and athletics. Besides there is a well-equipped gymnasium. The sports ground covers an area of 79 sq. mts X 105 sq. mts. Stadium stands on 35 sq. mts X 40 sq. mts.

The sports facilities include a football, hockey, cricket, athletics, kabaddi, kho-kho etc. A major area of this stadium houses a hall which has three badminton courts with all the

facilities befitting national level tournaments. The complex has an office room and four store rooms for sports equipments. The stadium has a gallery that can seat 1000 individuals. The sports ground covers an area of 79 X 105 sq mts. and is well-lit.

The fitness centre is well-equipped. The department organizes numerous activities besides the annual sports. The students participate in events ranging from the college level to the national level and continuously bring laurels to the institution.

The auditorium has a seating capacity of 1000. There are cupboards for storage. The auditorium is also equipped with podium, projector and display screen.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Facilities%20for%20Sports%20and%20Cultural%20Activities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

13

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

5.9

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

e-Granthalaya is a Digital Platform developed by NIC, Ministry of Electronics and Information Technology, Government of India for Government Libraries. Under the platform, NIC provides a complete ICT solution with integrated Library Management Software, Digital Library Module, Cloud hosting environment and a Library Portal (OPAC) with NICSi empanelled Roll-out Services support. Latest version 4.0 of e-Granthalaya is a 'Cloud Ready Application' is being used in our Library.

Features :

Domain Specific Features

Uses PostgreSQL - an Open Source DBMS.

Provides Web-based Data Entry Solution

UNICODE Compliant supports data entry in local language

Retro- Conversion for direct Data Entry of Books in a single form.

Authority Files / Master tables for Authors, Publishers, Subjects, etc.

Multi-Vol, Multi-Copy and Child-Parent Relationship pattern

Download Catalog Records from Internet

239.50 Client Search Built-in.

Export Records in CSV/Text File/MARC 21/MARC XMUIISO: 2709/MS ACCESS/EXCEL formats

Import Records from EXCEL/MARC/MAROXML File.

Multi-Copies of Accession No can be accessioned in bulk with single click with Auto-Accession Number.

Manages e-Books, non-book material with digital files in pod or other formats, provides facilities of e-Book Viewer.

Well Integrated with Barcode / SMS / E-Mail / Smart Card / RFID Technology (using Web Service based on NOIP/SIP 2 Protocols)

Regular Trainings are organized for e-Granthalaya users.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/ILMS%20Facilities 2023-2024.pdf

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.576

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

86

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

In keeping with the changing trends the college has added 129 computers and an adequate number of printers to its assets Internet connectors is via optical fiber. The college has its own websites.

The computers in 2 labs are interconnected by LAN. A number of classrooms are equipped with white display screen for multimedia projection.. For routine administrative and other work the college has gradually shifted to ICT strategies. The college has no. of Multifunction photocopier, scanner and Moterised Screen. Admissions are conducted with online to the students. Library, accounts and administration carries out its routine activities by employing ICT. Faculty members encourage students to use e-resources for research and reading. PowerPoint presentations have become the norm in many student and faculty presentations. The college offers computer Application as an elective in its B.com Programme.

The college has two FTTH connections, one is established in office and second one is established in library. The Airtel connection area established in office & Exam Cell.14computers with high speed

internet facility are available in the E-library and E-resource section. Online search facilities of E-journals and Databases subscribed by INFLIBNET and DELNET (Developing library Network) connectivity and services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/IT%20Policy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4906	82

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/IT%20Policy.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

11.26

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The maintenance and repairing of computers, IT infrastructure, electrical appliances, CCTV cameras furniture and water purifiers is done by the service providers. Items under warranty period are maintained by the suppliers & manufactures. The departmental libraries are maintained at the departmental level. At the beginning of each academic year, staff council committees are constituted for the smooth functioning of the institution which include:

1. IQAC
2. Purchase
3. Building and Maintenance Committee
4. Library Advisory
5. Gardent Maintenance Committee
6. Parking and Stand Committee
7. RUSA World Bank College Development
8. ICT Web Site
9. Sports Committee
10. Jan Bhagidari

The Principal also forms committees for the stock verification of all the departments. The committees verify the stock of all the departments. The stock verification committee also proposes for the write-off of damaged items. Proper procedure is followed for the write-off unusable items.

Sports grounds are maintained regularly through outsourcing from the funds of Jan Bhagidari Samiti and sports fee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Policy%20for%20main%20tenance%20of%20the%20Institution.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

3032

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

98

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Link to Institutional website</td><td>https://highereducation.mp.gov.in/?orgid=230</td></tr> <tr> <td>Details of capability development and schemes</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Link to Institutional website	https://highereducation.mp.gov.in/?orgid=230	Details of capability development and schemes	View File	Any additional information	No File Uploaded	
File Description	Documents								
Link to Institutional website	https://highereducation.mp.gov.in/?orgid=230								
Details of capability development and schemes	View File								
Any additional information	No File Uploaded								
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year									
514									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above								

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

674

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

13

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

College creates a platform for the active participation of the student in various academic and administrative bodies. This empowers the student to gain leadership qualities along with the knowledge of rules regulations and education skills it has to follow the rules of the Education Department government of Madhya Pradesh concerning the election of the college student union. This year student union elections were not held in the year 2023 - 2024. The participatory Mechanism facilitates the student's representation in various academic administrative bodies like NSS, NCC, academic Council, Red Cross society, Janbhagidari, etc. The representation of Students in these bodies inculcates a sense of duty and responsibility amongst them. The Active involvement of students develop leadership qualities and Team Spirit in them. Students organize awareness programs and cultural activities through NSS and NCC, and students are also involved in conducting many other curricular and Co-curricular activities such as sports, Youth Festivals, annual functions, and Teachers Day. Students of Department of English have conducted a Cultural Activity Abhivyakti in April, 2024.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Administrative%20set%20up%20of%20the%20institution.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

14

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association was first registered in the year 21 March 2003 vide letter .noJJ6674 but at present it is non-functional in 23-24. Activities like Osho's birthday was celebrated on 11th December by the illustrious Alumni members.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Alumni%20Associatio n%20Report_2023-2024.pdf

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision: Creating an ideal society and an intellectual domain that initiates, nourishes and perpetuates values of humanity, conscious co-existence and achievement of excellence.

Mission: Enlighten young minds through pursuit of excellence in education.

Inculcate a strong sense of nationalism in students in order to maintain the glorious heritage of the institution.

Conceptualizing the vision of the governance of the institution which visualizes excellence in education through curriculum designing for the students, hence empowering and enabling them with life skills to earn their livelihood and ameliorate multitudes of marginalized citizens. Sensitize the students in issues of cultural heritage, gender concerns, environment and sustainability and professional ethics. Ingrain human values in the students and make them responsible citizens.

The curriculum visualizes a broad spectrum to harmonize the aspirations of its students who hail from various remote areas of diversified culture including urban, rural and tribal.

The basic objective of the curriculum is to advocate a quality education through an interactive approach and to facilitate a balanced mental, moral and physical development of the students with seasonable awareness of social and environmental issues.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Institutional%20Vision%20and%20Mission.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution practices decentralization and participative management by distributing work to all the members of the teaching faculty in the form of committees. The college has many committees which carry out the work allotted to them for smooth running of the administrative work.

IQAC committee updates all information related to the teaching learning process. RUSA committee prepares the required proposal. Students are involved in various departments in the decision making process like the Academic Council, Jan-Bhagidari, Alumni etc. The Staff Council is Chaired by the principal. Online Admission Committee completes all the work related to admission.

The Sports Committee supervises the organising of sports/games, monitors the performance of the players and ensures that the sports calendar of higher education M.P.

Different associations such as, Literary Committees and a Staff Club are active.

1. Case Study of Decentralization- College practices Parent-Teacher Scheme. 50 students are allotted to each teacher who act as guardians to these students. Meetings are held as and when required. Special Counseling is given to the students and emotional concerns are dealt with.

2. Case Study of Participative Management- College holds Staff Council Meetings, at least twice a year.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Committee%20List%20-%202023-24.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The leadership provides clear vision and mission to the institution. The functions of the institution and its academic and administrative units are governed by the principles of participation and financial transparency. Formulation of objectives, directives and guidelines with specific plans for implementation by aligning the academic and administrative aspects improves the overall quality of the Institutional provisions.

Case Study of Strategic Plan/ Case Study of Deployment:
Development of college, from the point of view of maintenance of proper standards, ensuring optimum utilization of facilities, promoting innovation and change, linking education to emerging career patterns, equalization of educational opportunities for the weaker sections of the society. Keeping this point in view the development assistance to college is focused to support the teaching learning-process by upgrading the basic infrastructure. Funds provided by University Grants Commission through 12th plan under the General Development Fund is utilized for equipment's, maintenance, renovation and extension of infrastructure, innovation in teaching learning, ICT, capacity building, personal counseling field work, etc.

The details and implementation of the plan has been supplemented through the documents uploaded.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Committee%20List%20-%202023-24.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Principal is the highest authority of the Academic Council. He/ She is also responsible for implementation of government policies. The academic calendar provided by the Department of Higher Education, Government of M.P. is strictly followed and regularly updates the faculty on the policies and plans of the government. Heads of Department, look into implementation of the works assigned to the faculties. The Examination Cell, headed by a Controller and a Deputy Controller looks after every aspect of student records, enrollment with the affiliated university, their queries, holding exams, making and publishing of results on the website. There are morning and day shifts. Action plan for academic and co-curricular activities is formulated at the beginning of the session. Decentralization of power and participative management is practiced by the formation of various committees for smooth administration. Suggestions regarding administrative issues and co-curricular activities are also taken from the members'. A number of seventy six committees, formed at the beginning of the session, conduct different activities and programs throughout the year to facilitate overall development of the students of the college. Service rules are as per the guidelines of the Department of Higher Education Madhya Pradesh. Redressed Grievance Cell is made online for this year. A high level committee was constituted and a camp was organized for the same by the Government. Jan Sunvai is also held every Tuesday.

File Description	Documents
Paste link to Organogram on the institution webpage	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Institutional%20organogram.jpg
Upload any additional information	View File
Paste link for additional Information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Committee%20List%20-%202023-24.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Medical aid is given regularly to the teaching and non- teaching staff of the college through a Dispensary. A full time doctor and a compounder is appointed for the same through the government .Some other welfare measures are as follows:

Response:

Teaching Staff: According to State Government rules

1. Provident Fund.

2. Group Insurance

3. Medical Allowance**4. City Compensatory Allowance****5. House Rent Allowance****6. Maternity Leave****7. Fee concession to the children of teaching staff if admission is taken in the college**

Non Teaching Staff: Apart from the above mentioned 07 facilities, the non-teaching staff is given Uniforms and Bonus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

03

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution has a system of internal as well as external Audit on a regular basis. Internal Financial Audit is completed on 31st March i.e. the end of Financial year subject to previous year transactions by M.P. Higher Education. As soon as monthly accounts are completed, the same accounts are audited by the Internal Auditor i.e. a Chartered Accountant appointed by the Principal with prior permission from the Additional Director of the District. If any mistakes/ short comings identified the same is rectified in the same month by the concerned people. After the rectifications are made the report is submitted by the internal auditor. The external auditors are appointed by Accountants General, Gwalior, Madhya Pradesh, who submit their reports and the key points, post -which rectifications are made and duly submitted.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/AUDIT%20REPORT%202023-2024%20-%20Copy%201.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institute receives grants from the State Government and World Bank etc. There is an efficient mechanism for effective use of financial resources. Since transactions have become online, the government issues a global budget through which funds can be utilized under different heads given by the government. Now, for all the student benefit schemes like the different scholarships etc demands are made directly through the global budget and the amount is transferred to the account of the students. This has made the working more efficient and total transparency is maintained in all matters related to the funds.

There are various committees constituted in the college which effectively monitor the efficient use of available funds. The JanbhagidariSamiti formulates plans to utilize Janbhagidari fund. Fees is collected from the students and deposited in the college account. Funds are utilized for I.T infrastructure such as purchase of computers, installation of CCTV, salary for daily wager and activities of different committees for organizing workshops, seminar, construction of Ramp, renovation of building, purchase of books for library, library automation, purchase of green boards to convert conventional class rooms to smart class

rooms .

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Committee%20List%20-%202023-24.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The institution has active IQAC to frame the policy for the academic and administrative growth of the institution. It has evolved certain quality enhancement measures and an action plan has been prepared.

Academic and co-curricular: Moral education, entrepreneur, communicative skills, environment and computer awareness courses for undergraduate students. Skill development course and activities - Improve your language activities, and personality development.

Environment conservation awareness- plantation, clean green campus, polythene free zone, alcohol and pledge for drug prohibition.

Gender sensitization programs conducted to promote a better environment in the institution.

It finally takes the feedback regularly from students parents and teachers.

Administrative: IQAC ensures the proper implementation of academic calendar and ensures maximum utilization of infrastructural facilities. IQAC inculcates ICT based teaching learning process by using available resources for Innovative teaching activities- teaching PPT's, audio visual aids, virtual lectures, participatory learning through online material on Blogs and slide share.

Strengthening of Library, Automation of Library and efforts to establish e- library. E attendance of all faculty members through Biometric device is recorded. Computerization of the Accounts section , use of IFMIS for all administrative and financial matters.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Significant%20Contributions%20of%20IQAC 2023-2024.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Academic initiatives by conducting meeting with the Heads of the Departments and informing them to identify the Program Outcome(PO's), Program Specific Outcome (PSO's) Course Outcome (CO's) of various courses through the Board of Studies of all the Departments and ensuring its implementation. To identify global, national, and local relevance of the syllabi. Revise, update and include emerging concerns and focus on employability and a entrepreneurship and skill development. To upload PO's, PSOs and CO's on institutional website.

To organize value-added activities and courses. To take feedback from all students parents and teachers Project and internship mandatory for all final semester UG and PG students. ICT has been adopted both in administrative as well as in teaching learning. All faculty members have been provided with unique user ID and password for accessing NLIST site that offers more than 1,99500 e-Books and more than 11,000 e- Journals in full text form. Teacher guardian scheme implemented to track record of students, check their attendance, performance in internal evaluation, identify the slow learners. and help them improve Automation of Exam Cell for registration of students and processing of result.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Reviewing%20ot%20Teaching-Learning%20Methodologies.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Annual%20Report%202024.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution actively promotes gender equity through various initiatives to foster a safe and inclusive environment on campus such as

1. Safety and Security- Safety and security measures are rigorously enforced, with the Anti-Ragging and Discipline Committee ensuring campus tranquility and a Women Grievance

Redressal Committee addressing gender related concerns. CCTV surveillance is maintained across strategic areas.

2. Counseling - Personal Counseling is provided in the Dept. of Psychology for boys and girls. Thus trying to solving their problems.

Personal Counseling is provided in the Dept. of Psychology for boys and girls.

Counselors give counseling and try to solve their personal problems. During stress management

test on boys and girls separately stress was pointed more in girls than amongst boys. There is a

grievance cell in the institution where for cases of harassment against men but none such case has been located in the institution

3. Common Room is provided for the girls with proper facilities.

The common room has an attached washroom with proper water facilities too.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/geotagged%20photo.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of

degradable and non-degradable waste (within a maximum of 200 words)

For waste management initiatives are taken by the institution. The waste is segregated as solid and Liquid waste.

Solid waste -The solid is transferred to dustbin vegetable waste including dried leaves and dumped in huge pit dispose. This consists of the garbage collected by the waste in dustbins. Rallies against polythene, plastic bags and bottles are carried out by students and hence the increase in the usage of eco-friendly cloth bags.

Liquid Waste - There is no such liquid waste. Excepting daily water which is linked up with pipes to the soak pit. Natural rain harvesting system exists in the college campus. The liquid waste is properly managed so that the campus is free from water stagnation to avoid breeding of mosquitoes and other microbe.

E Waste- A large quantity of e-waste is collected and then sent off for future recycling and appropriate disposal to municipal corporation, Jabalpur to avoid E- waste. The cartridges are refilled. NSS/NCC organizes cleanness activities or special day. The college have cut on paper usage and stresses on eco concerns by emailing and using e-ways for communication.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above
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File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution helps students to understand the diversity and uniqueness of the country through various cultural events and competitions organized throughout the year. The basic aim is to promote harmony among the students from diverse backgrounds. The following events were organized regularly by the college staff to produce an inclusive environment to inculcate a spirit of equality

and responsibility towards society.

Commemorative days:

1. Republic Day and Independence Day
2. Constitution day
3. Gandhi Jayanti
4. International Yoga Day
5. Swami Vivekanad Jayanti
6. Voters day
7. Women's day
8. Hindi Diwas
9. Osho Day

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Sensitization of students and employees: The institution understands and upholds the foundational principles that guide our nation. The constitution of our country embodies the values, rights, duties and responsibilities that define our collective identity as citizens.

In the light of this we have launched of our campus community students and employs a like on these essential aspects of citizenship.

1. Understanding constitutional obligations, we will delve into the trade mental principals laid down in our constitution, emphasizing the obligations we robe lowed upholding justice, liberty, equality and fraternity.

Through workshops, seminars, and discussions, we aim to foster a deeper appreciation for the constitutional framework that governs our rights and responsibilities.

1. **Embracing civic values:** Citizenship goes beyond legal rights it involves active participation in our communities and the promotion of values such as tolerance, empathy, and respect for diversity we encourage dialogue and engagement that promotes these civic virtues, both within our campus and in our interaction beyond.
2. **Right and duties of citizens:** every right comes with a corries pending duty we education ourselves on the responsibilities that accompany our right as citizens, including voting, paying taxes, and respecting the rights of others understanding these duties cue powers to contribute positively to society.
3. **Building a responsible community** by internalizing these constitutional values and civic responsibilities, we aim to cultivate a campus culture that in not only academically vibrant but also socially responsible and ethically aware a better future for our nation.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes a variety of national and international events throughout the year, fostering unity, cultural appreciation, and social responsibility. These occasions allow students, faculty, and staff to celebrate significant moments:

January 12: Swami Vivekanand Jayanti as Rashtriya Yuva Diwas, honoring his teachings on youth empowerment.

January 25: National Voter's Day, promoting the importance of voting.

January 26: Republic Day, celebrated with patriotic performances.

March 12: Cycle Rally on Azadi Ka Amrit Mahotsav, commemorating India's independence.

April 7: International Yoga Day, promoting physical and mental well-being.

March 8: International Women's Day, celebrating women's achievements.

June 5: World Environment Day, raising awareness on environmental protection.

August 15: Independence Day, honoring India's freedom.

September 14: Hindi Diwas, celebrating Hindi as an official

language.

October 2: Gandhi Jayanti, remembering Mahatma Gandhi's contributions.

November 26: Constitution Day, reflecting on India's Constitution.

December 10: Human Rights Day, promoting human rights.

December 11: Osho Day, celebrating the teachings of Osho.

Annual events like the Youth Festival, Abhivyakti Literature Festival, NCC Day (4th Sunday of November), NSS Day (September 24), and Red Cross Day (May 8) highlight leadership, social values, and India's rich heritage.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Title of the practices: Yoga and meditation.

Objective of the practice: Holistic development of the students and teachers

Context- Taking our time for such activities and convincing students and teacher its benefits

The practice

- **Yoga has been introduced in colleges as a subject. Yoga has been in practice since a long time in India. It is santan,**

Sanskriti which is a life style for Indians.

- **Evidence of Success.** The success of yoga and meditation training is evident from the number of students participating in the training program. They are motivated to bring yoga into their lifestyle.
- **Problem encountered and resources required** the students as well as teacher were initially reluctant to participate in the training program. They were not aware of the effects of Yoga and Meditation.

Title of the practice: Literture Festival Abivyakti

Objective of the Practice: To give the students a platform for literary and creative expression

The context: Bringing students together from diverse interests and aptitude from diverse interests and aptitude and creating awareness about the world of words, ideas and literary creativity.

The practice: It created awareness and provided a platform to celebrate literary composition in a festive environment

Evidence of success: This event was organized by the students of English Department with focus on hosting drama, music, photography, art, dance events problem encountered and Resources required lands were raised through sponsors and individual contribution.

Notes: This program was totally managed and organized by the students giving them the opportunity to develop organizational and managerial skills.

File Description	Documents
Best practices in the Institutional website	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Institutional%20Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust

(within a maximum of 200 words)

Our institute is considered the pioneer educational institute located in ancient town the place of worship and penance of the great sage Jabali. The institution first came into existence as Saugor School under the charge of Headmaster Mr. G. Wiggins in 1836. In 1860 it was upgraded to Saugor Collegiate School. The institution rose to prominence as Robertson College named after Honorable Sir Benjamin Robertson, then Chief Commissioner of the Central Provinces.

Renowned personalities, who have earned great name and fame in India as well as abroad call themselves as Robertsonians and Alumni from the Educationists, Poets, ICS, IAS, IPS, Leaders and Ministers, Doctors, Lawyers and Sport persons. Lead College acts as a bridge between Additional Director, Higher Education, Jabalpur. Most of the office work is done by using IFMIS software leave applications, and all financial works related to treasury such as online salary slip, pay fixation, GPF slip, and GPF withdrawal. Application for foreign tours is also sent online for permission from DHE, Bhopal. Examination work is fully automated starting from registration, submission of exam forms, and declaration of results. Virtual Classes have been running since 2013 and Digital multimedia language lab and interactive learning is possible for the students. Our institution continuously tried for naming it as Osho institute. Acharya Rajneesh was professor of philosophy in the college, who is internationally acclaimed as a great philosopher. Our institution is also trying for being recognized as college of Excellence.

File Description	Documents
Appropriate link in the institutional website	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3302/Institutional%20Distinctiveness.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The institution plans following vision for next academic session

- Motivate students to join Swayam courses.
- Job oriented Short Term Courses/ Entrepreneur Skill development course.
- Start Apprenticeship Embedded Degree Program

- Start new programs such as B Ed, Law, BPed etc.
- Vocational Courses
- Invited /interdisciplinary lectures.
- Conduct educational tours/industrial visits, projects and internship, apprenticeships.
- Value added courses: Skill development: Communication Skill Development Course, Tally Soft Skills, Computer skills
- Personality Development Program.
- Literary Activities
- Improve Your Communication Skills Workshop
- Workshop on Smart Class Application
- Enhance use of ICT for effective teaching
- Yoga and Meditation
- Gender Sensitization and Women Empowerment
- Clean, Green environment monitoring/ Plantation
- Social Outreach Program by NSS/NCC. Students participation in NGOs, GOs.
- Promote Research Projects, publications of papers
- Organize seminars/ Conferences
- Conduct workshop on IPR and Research Methodology
- Consultancy services, Provide seed money to faculty members
- Enhance Academia Industry interface, Sign MOU's with institutions
- Activities to promote IKS
- Establish LAN Connectivity for all departments
- Establish laboratories and equipment
- Full automation of Library
- To enhance facilities for physically challenged: Lifts/Ramps/Provision for walking aids including wheelchairs and transportation from one building to another for handicapped students/Toilets
- Establish students Canteen
- . Personal Counselling
- Competitive Exam coaching
- Vocational Education and Training.
- Organize Alumni Association meetings and enhance contribution of Alumni.
- To promote activities in incubation center.
- Student tracking.
- Professional Development Programs.
- College Development related activities: AAA, NIRF, AISHEE, ISO certification
- Celebrate commemorative Days
- Green audit, energy audit.
- Health and Wellness activities

